

BOARD OF SANITARY COMMISSIONERS

MUNCIE SANITARY DISTRICT

RESOLUTION NO. 2024-07

**A RESOLUTION ADOPTING THE REVISED MUNCIE SANITARY
DISTRICT PERSONNEL POLICIES HANDBOOK**

WHEREAS, the Board of Sanitary Commissioners, as the governing body of the Muncie Sanitary District (the "District"), has heretofore adopted by prior resolution the Personnel Policies Handbook of the Muncie Sanitary District, adopted and dated March 9, 2010 (the "Personnel Policies Handbook"), as amended from time to time; and

WHEREAS, the Board of Sanitary Commissioners now desires to revise and modernize the Personnel Policies Handbook to better address the needs of the District; and

WHEREAS, the Board intends that this Resolution and the Personnel Policies Handbook, as revised, will become effective on and after adoption of this Resolution, as stated herein; and

WHEREAS, the Board has caused the Personnel Policies Handbook, as revised, to be attached to this Resolution as Exhibit A and incorporated thereby as though set forth in full herein.


NOW, THEREFORE, BE IT RESOLVED by the Board of Sanitary Commissioners of the Muncie Sanitary District, Delaware County, State of Indiana, that:

1. The Personnel Policies Handbook attached to this Resolution as Exhibit A is hereby adopted by the Board to be used as the personnel policies for the employees of the Muncie Sanitary District.
2. Upon approval of this Resolution, the Personnel Policies Handbook attached hereto shall be made available by the District to each of its employees who shall acknowledge receipt thereof by completing and returning the Employee Acknowledgement Form located at the end of the Personnel Policies Handbook.


3. This Resolution and the Personnel Policies Handbook adopted herein shall be in full force and effect upon its adoption and publication as required by law and shall supersede any and all prior versions of any handbooks, policies, and amendments thereto previously adopted by the District.

The foregoing Resolution is hereby approved by the Board of Sanitary Commissioners of the Muncie Sanitary District on this, the 1 day of May, 2024.

**MUNCIE SANITARY DISTRICT
BOARD OF SANITARY COMMISSIONERS**



Stephen Brand, President



Adam Leach, Vice-President



Tim Overton, Secretary

David Smith, Board Member



Aaron Clark, Board Member