

Board Minutes for the Board of Sanitary Commissioners Meeting of April 5, 2023

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, President; Adam Leach, Vice President; David Smith, Board Member; and Tim Overton, Board Member. Excused absence Michael Wolfe, Board Secretary.

Department managers and staff present; John Barlow, District Administrator; Drew Hall, Legal Counsel; Jason Donati, Stormwater Educator; Harvey Wright, Sewer Maintenance Superintendent; John Anderson, District Engineer; Rick Conrad, BWQ Director; Jason Ingram, WPCF Superintendent; Deana Cox, Financial Manager; Thom Noble, Director of Engineering; Phil Reagon, Sanitation Superintendent; and Maggie Bales, Executive Office Manager.

Public present: None.

Consideration of Minutes: Mr. Brand entertained a motion to approve the minutes as presented. Mr. Leach moved to approve the Board Meeting Minutes as submitted for the meeting of March 22, 2023. Mr. Smith seconded the motion. The motion was passed (4-0).

Consideration of Claims: Mr. Brand entertained a motion to consider the register of claims totaling \$562,811.93. Mr. Overton moved to approve the consideration of claims. Mr. Leach provided second. Motion passed (4-0).

District Administrator Update – John Barlow. Mr. Barlow stated a shoutout to Harvey Wright and Ed Lowe with his crew on maintaining properties that MSD owns. He stated the crew cleaned a property near Bunch Blvd that had trash and debris. Mr. Barlow stated some of the citizens called to acknowledge the efforts. He recognized a former employee, Greg Heron, who passed. Mr. Barlow stated Greg was a maintenance foreman at the Water Pollution Control Facility for over 30 years. He stated an update on the last meeting's public comment. Mr. Barlow stated that he was able to speak with Mr. Ivy to explain his efforts in responding to Mrs. Hill's questions. He stated that he gave Mr. Ivy the information and Mr. Ivy was satisfied. Mr. Brand stated his appreciation for the follow-up on Mr. Ivy's concern. He stated appreciation for the comments for Mr. Heron.

Old Business:

1. Discussion and Possible Action to Select and Begin Contract Negotiations with Disposition and Recycling of Municipal Solid and Household Hazardous Waste RFP Respondents: Mr. Leach stated the Muncie Sanitary District issued a request for proposal for interested parties to submit a proposal to perform our transfer services, which is currently done by ECR. He stated that ECR is responsible for taking our waste and disposing of it beyond what we get. Mr. Leach explained that MSD collects it, ECR gets it from us, and takes it to the landfill. He stated that MSD requested ten pages of response including safety information, experience, qualifications, and a new rate structure. Mr. Leach stated that we had two respondents, Rumpke indicated they had no response and ECR responded with an appropriate proposal. He stated the proposal has been reviewed by legal counsel. Mr. Leach recommended that we accept the proposal from ECR Randolph Farms for our disposal and recycling of municipal solid and household hazardous waste. He moved to approve that the proposal be accepted and begin contract negotiations as a board. Mr. Smith provided second. Motion passed (4-0).

New Business:

1. Resolution 2023-04 Gift of Real Estate to the Greater Muncie Indiana Habitat for Humanity: Mr. Barlow stated the Muncie Sanitary District owns a property and a structure at 2508 Hoyt. He stated that MSD has no use for it and thought that the best way to dispose of it would be to contact Habitat for Humanity to see if they had interest in it. He stated Habitat for Humanity is interested in the property. Mr. Barlow stated that MSD and Habitat have signed a memorandum of understanding and this resolution would finalize the transfer of the property. Mr. Overton stated his appreciation to Mr. Barlow for getting this together and getting the other properties to the MRC. He stated this will allow the properties to get back on the property tax rolls. Mr. Brand stated that we acquired this for a potential drainage project that ended up not going through. Mr. Barlow explained that this was acquired for potential infrastructure work for a drainage line that went out to Buck Creek behind the property. He stated after several years it was determined that it was not a factor in any of the infrastructure work down Hoyt Ave. Mr. Barlow explained that this property became a public nuisance and had some complaints so the best outcome would be to find someone to make use of the property and get it back on the tax rolls. Mr. Brand entertained a motion to approve resolution 2023-04. Mr. Leach moved to approve. Mr. Smith provided second. Motion passed (4-0).

Additional Board Topics:

1. Mr. Overton stated his appreciation to Tim with IT for giving a tour of the facility. He stated that Tim has spent five years out there and has a good building. Mr. Overton stated that he looks forward to the asset management system he is putting together. He stated that Tim has a good team of two.
2. Mr. Leach stated his appreciation to Phil and his department for the help in cleaning up the results of the weather.
3. Mr. Smith expressed his appreciation for the conversation he had with Jason Donati. He explained that Jason really explained the recycling program about the different types of plastic classifications and cardboard. Mr. Smith stated that he took 60 clean boxes of clean cardboard to ECR because of the conversation.
4. Mr. Brand recognized the Street Department for their efforts in filling potholes this year. He stated that the method the Street Department is using seems to be easier on the vehicles, all Sanitary District vehicles. Mr. Brand stated some public promise came in for Thom Noble, the comment was that he is Super Man without the cape.

Public Comments: None.

Adjourn: Mr. Brand stated our next regularly scheduled meeting will be held on Wednesday, April 19, 2023, at 11:30 a.m. in the City Hall Auditorium. Mr. Brand stated he would accept a motion to adjourn. Mr. Smith made a motion to adjourn the meeting for April 5, 2023. Mr. Leach seconded the motion. The motion was approved (4-0).

Respectfully Submitted,

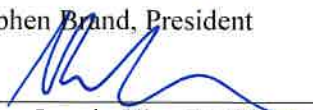


Maggie Bales, Executive Office Manager


*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



Stephen Brand, President



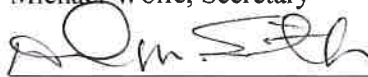
Adam Leach, Vice President



Tim Overton, Board Member



Michael Wolfe, Secretary



David Smith, Board Member