

Board Minutes for the Board of Sanitary Commissioners Meeting of March 22, 2023

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Adam Leach, Vice President; Michael Wolfe, Secretary; David Smith, Board Member; and Tim Overton, Board Member. Excused absence; Stephen Brand, President.

Department managers and staff present; John Barlow, District Administrator; Mark McKinney, Legal Counsel; Jason Donati, Stormwater Educator; Harvey Wright, Sewer Maintenance Superintendent; Melanie Lanich, Health Insurance; John Anderson, District Engineer; Rick Conrad, BWQ Director; Jason Ingram, WPCF Superintendent; Deana Cox, Financial Manager; Thom Noble, Director of Engineering; and Maggie Bales, Executive Office Manager.

Public present: Mark Ivy, 811 N Blaine St.

Consideration of Minutes: Mr. Leach entertained a motion to approve the minutes as presented. Mr. Overton moved to approve the Board Meeting Minutes as submitted for the meeting of March 8, 2023. Mr. Smith seconded the motion. The motion was passed (4-0).

Consideration of Claims: Mr. Leach entertained a motion to consider the register of claims totaling \$577,133.32. Mr. Smooth stated a claim on page seven in the amount of \$21,925 paid to the Indiana Department of Environmental Management for the annual flow fee that we are required to pay. Mr. Leach stated that the Indiana Department of Environmental Management does not provide their services for free to the Muncie Sanitary District, we have to pay them to be regulated. He stated a claim on page fourteen in the amount of \$73,831.57 for Christopher Burke Engineering, they are our levee engineers. Mr. Leach stated that this is required work by the Army Corps of Engineers to raise the levee to extend flood protection for a portion of the city of Muncie. Mr. Smith moved to approve the consideration of claims. Mr. Overton provided second. Motion passed (4-0).

District Administrator Update – John Barlow. Mr. Barlow stated that he was told by Phil Reagon and Jason Donati that MSD was awarded another recycling grant in the amount of \$50,000 from the recycling partnership in Washington DC. He stated this grant will help with public education and outreach with the new recycling program and technical assistance with staff and experts from the recycling partnership. Mr. Barlow stated this is an in kind so we will be matching the \$50,000. He thanked Jason and Phil for their help with the grant and everything they do for the customers of the district. Mr. Barlow stated in relation to that, recently on News Link of Indiana Jason Donati was interviewed as a short feature on what the recycling program will look like. He stated the 60% drawings for the Drum Addition drainage project have been submitted to United Consulting for review and pricing. Mr. Barlow stated that 60% means the contractor can look at it and put together costs for the project. He stated we are moving closer to getting that started. Mr. Barlow stated that easements and right-of-ways are trying to be established for the sewer separation jobs.

Old Business: None.

New Business:

1. Resolution 2023-03 Transfer of Funds within the Muncie Sanitary District – Deana Cox. Mrs. Cox stated at the previous meeting the board approved a salary amendment that allowed positions to around to different departments. She stated part of that was moving three positions out of Stormwater and into the Revenue fund. Mrs. Cox stated this resolution is a transfer of funds to support those moves. She is asking the board to approve the resolution in the amount of \$262,346.54 transferred out of the

Stormwater fund, which makes up 17 account funds, and move that money to the Revenue fund which is fund 611. She stated part of the \$262,346.54; \$163,487.81 will be moved to the Administration Department (fund 611-90), \$97,716.83 will be moved to Bureau of Water Quality (fund 611-87), and \$1,141.90 to general fund (fund 611-83). Mrs. Cox stated the transfer of funds is to support the positions. Mr. Wolfe stated for clarification that it is a zero dollar change to the overall budget and a zero change to the overall expenditure of funds. Mrs. Cox stated that is correct. Mr. Leach stated that this is only three people moving, but three people also have FICA expenses, Medicare expenses, insurance expenses, and uniform allowances that all have to be transferred. Mr. Leach entertained a motion to approve Resolution 2023-03. Mr. Smith made a motion to approve. Mr. Overton provided second. Motion passed (4-0).

2. Receive Requests for Proposals for the Disposition and Recycling of Municipal Solid and Household Hazardous Waste. Mr. Barlow stated that two proposals were received by the deadline. He stated the first opened proposal is from Rumpke. Mr. Barlow stated the second proposal opened is for Randolph Farms Inc. doing business as East Central Recycling. He stated both proposals were submitted within the advertised time frame. Mr. Barlow asked the board to take these under consideration to score them as per the RFP and at a later date make a determination on who will be selected. Mr. Leach stated that we will take the proposals under advisement.

Additional Board Topics:

1. Mr. Overton thanked Harvey Wright at Sewer Maintenance for the tour. He stated he is very impressed with the operation at Sewer Maintenance. Mr. Overton stated that one of Harvey's complaints is that people steal his hires, which means he has a good eye for talent which is a good problem to have. He stated that the citizens of Muncie may not know this, but the street sweepers are on a schedule that allows them to go to each street more than what is required and more than the norm. Mr. Overton stated as citizens drive around other areas they can see that Muncie streets are a lot cleaner compared to others. He stated he appreciates Harvey's preventative maintenance; problematic areas are getting cleaned up before the rainstorm which keeps us from having tragedies and flooding.

2. Mr. Leach stated that Thom Noble and the Engineering Department are suffering from success which means the resources they were given and all of the work has seemed to find them off immediately. He stated that it seems there is a new problem everyday but they are jumping on it. Mr. Leach stated Thom has flushed out that department, mostly from stealing from Harvey. He stated there is always more work than we have people and more work than we have money.

Public Comments:

1. Mark Ivy, 811 N Blaine Street, stated that about a month ago Judith Hill issued some paperwork related to the Whitley area with questions to be asked and answered by the board. He stated that from his understanding from Judith, the questions were never answered by this board. Mr. Ivy stated his purpose here is to represent her and some other neighbors in that area of Whitley, and would like to know why those questions were never answered. He stated that he believes it was four questions and she distributed pamphlets or something of that nature. Mr. Leach stated that public commentary is public commentary, we do not answer questions. He stated that he would suggest the Mr. Ivy speak with Mr. Barlow because he is fairly certain the questions were already answered on the board's behalf. Mr. Ivy stated that they were looking for a call or a letter. He stated that the same questions were issued to the mayor as well and we had no response. Mr. Leach stated that he suggests Mr. Ivy speak to Mr. Barlow. Mr. Overton stated that it was the board's understanding that the response was made so if that is inadequate we can get back with you. Mr. Ivy thanked the board for the opportunity to address them.

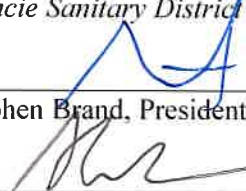
Adjourn: Mr. Leach stated our next regularly scheduled meeting will be held on Wednesday, April 5, 2023, at 11:30 a.m. in the City Hall Auditorium. Mr. Leach stated he would accept a motion to adjourn. Mr. Smith made a motion to adjourn the meeting for March 22, 2023. Mr. Overton seconded the motion. The motion was approved (4-0).

Respectfully Submitted,



Maggie Bales, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



Stephen Brand, President

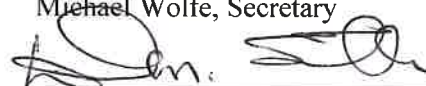


Adam Leach, Vice President



Tim Overton, Board Member

Michael Wolfe, Secretary



David Smith, Board Member