

Board Minutes for the Board of Sanitary Commissioners Meeting of June 2, 2021

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting.

Board members present; Stephen Brand, Board President; Brian Stephens-Hotopp, Board Vice-President; Joseph Evans, Board Secretary; Tonya Brothers-Bridge, Board Member and David Smith, Board Member.

Department managers and staff present; Mark McKinney, Legal Counsel; John Barlow, District Administrator; Phil Reagon, Sanitation Superintendent; Jason Donati, Recycling/Stormwater Educator Deana Cox, Financial Manager and Megan Huff, Executive Office Manager.

Public present: No members from the public signed in on the attendance sheet.

Consideration of Minutes: Mrs. Brothers-Bridge moved to Board Minutes as submitted for the May 19, 2021 meeting. Mr. Stephens-Hotopp seconded the motion. The motion was approved (5-0).

Consideration of Claims: Mr. Stephens-Hotopp said on page 2 of the claims there is a line item for 16,965 for mats, but it has been corrected in the system. He said it was just an error on the total amount. Mr. Stephens-Hotopp said on page 5 there is a charge to Specialty Earth Sciences for \$24,770.55 regarding remediation work that is ongoing at WPCF for IDEM permitting. He said of the total claims, \$528,991.70, \$247,328 was for Health and Life Insurance for Employees. Mrs. Brothers-Bridge said on page 6 there was a duplicate entry that has since been corrected, but she wanted to point it out as well. Mr. Stephens-Hotopp moved to approve the claims totaling \$528,991.70. Mr. Smith seconded the motion. The motion was approved (5-0).

Old Business: None.

District Administrator Update, John Barlow. – Mr. Barlow said in today's paper it was advertised for Aluminum Sulfate bidding as part of the Phosphorus Removal Mandate by IDEM. He said the Phosphorus Removal Facility at the Plant is finally finished and we will be treating the water with liquid Alum. Mr. Barlow said the bids will be opened at the June 16th Board Meeting by Jason Ingram, WPCF Superintendent. He said we will be having a 30% Design Meeting with some of our Consultants today regarding Stormwater projects. Mr. Brand asked what we are trying to combat with the Phosphorus Removal. Mr. Barlow said years ago in Indiana we passed a law to eliminate phosphates from detergents. He said it is a nutrient that creates havoc once it enters the waterways. IDEM mandated that Water Pollution Control Facilities put something in place to remove these chemicals to a minimum number and we were given 36 months to do so. Mr. Barlow said Muncie because of our tertiary filters has almost less than 1% phosphorus average rate.

Department Head Update - Phil Reagon, Sanitation Superintendent. – Mr. Reagon said the new building is almost done except for signage and fixtures. He said our locksmith will begin putting our locks in tomorrow and we hope to move in at the end of the month or first of next month. Mr. Reagon said a walk-thru is scheduled for June 9th and the Board is invited. Mr. Reagon said the spring cleanups consisted of 2 weekends, 10 neighborhoods and a total of 51 tons/102,000 pounds of waste disposed of from all. He said ECR is donating flowers and mulch to any neighborhoods or nonprofit organizations that want to beautify their areas this summer. The mulch can be picked up at ECR and flowers can be picked up at the Sanitation Department. Mr. Reagon said the Sanitation Department will be participating in a Job Fair at the Muncie Mall on June 22nd (2-5p.m.) and June 23rd (5-7p.m.). He said our emphasis for hiring is for CDL Drivers. Mr. Reagon said we have tried other options for CDL hiring but we have only received 2 applications. Mr. Reagon said his department is currently working on a CNG packet for

companies that are interested in learning more about how CNG works and the pricing. He believes this will help the potential customers learn more about the program off the bat. Mr. Reagon said Waste and Recycling Workers Week is coming up on June 17th. He said this is a time to pay appreciation to the men and women that help keep cities clean. Mr. Reagon said they are going to grill out hot dogs and hamburgers for the employees on June 16th at 1 p.m. and all Board Members are welcome to attend. Mrs. Brothers-Bridge said she thinks the program allowing neighborhoods and nonprofits to get flowers and mulch is very nice and is an excellent partnership. She said she has seen comments on Facebook regarding Monday holidays and how the trash schedule is affected. Mr. Reagon said we stay on schedule for every holiday except for Christmas. He said we would probably pick up Christmas if the landfill was open because when we delay due to a holiday, we are picking up 8 days' worth of trash instead of 7. Mr. Stephens-Hotopp asked how many positions we have open for the CDL Drivers. Mr. Reagon said 1 position and he said the selected applicant will have to throw some trash until they move up through the ranks. Mr. Smith asked if there were any other positions open at this time. Mr. Reagon said no. Mr. Brand said there are more than 10 neighborhoods in Muncie so are those just the neighborhoods that participated in cleanups. Mr. Reagon said yes, we send an invitation to every neighborhood that has an association. Mr. Brand said that is concerning. Mr. Reagon said that Mr. Donati could probably share more information on neighborhood association information. Mr. Brand said it is a great service to beautify our neighborhoods and to keep our waterways clean, so he is going to take that one on a little bit to reach out to some associations. He thanked Mr. Reagon and said he will be there for the Waste Workers Cookout.

New Business:

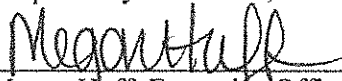
1. Resolution 2021-08, A Resolution Pledging a Payment Source to BOT Lease Payments and Taking Certain Other Related Actions. – Brian Stephens-Hotopp, Board Vice-President. – TABLED. Mr. Stephens-Hotopp said as part of the projects we have been looking at regarding solar infrastructure projects at our facilities we have had a public hearing and entering work with GM Development and Performance Services. He said this BOT Agreement which stands for Build, Operate, Transfer, is the next step to show how the obligation of how our repayment to the loan will look and it is currently still under legal review. Mr. Stephens-Hotopp said he would ask the Board to table the item for further discussion in the future. Mr. Evans made a motion to table Resolution 2021-08, A Resolution Pledging a Payment Source to BOT Lease Payments and Taking Certain Other Related Actions. Mr. Smith seconded the motion. The motion was approved (5-0).

Additional Board Topics: Mrs. Brothers-Bridge said today she is promoting composting with her 'compost queen' t-shirt. She said she is learning a lot about composting and some of that has come from our MSD website. Mrs. Brothers-Bridge said 27% of municipal solid waste comes from things that could be compostable. She wants to encourage composting rather than disposing through the trash stream. Mrs. Brothers-Bridge said she just began composting in April and was able to use what she calls 'black gold' for the tomatoes she has planted this year. She encouraged the public to check out more information on our website regarding composting and recycling to keep waste out of the landfills.

Public Comments: There were none.

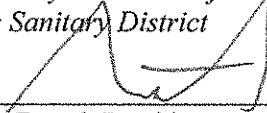
Adjourn: Mr. Stephens-Hotopp said the next Board meeting will take place on June 16, 2021. Mrs. Brothers-Bridge moved to adjourn the meeting. Mr. Smith seconded the motion. The motion was approved (5-0).

Respectfully Submitted,

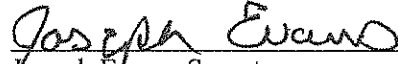


Megan Huff, Executive Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



Stephen Brand, President



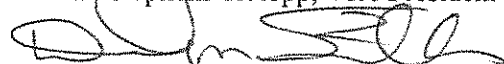
Joseph Evans, Secretary



Tonya Brothers-Bridge, Board Member



Brian Stephens-Hotopp, Vice President



David Smith, Board Member