

RESOLUTION NO. 2016-06

A RESOLUTION TO THE MUNCIE SANITARY DISTRICT FOR A ONE-TIME DEPARTURE FROM THE PERSONNEL POLICIES HANDBOOK OF THE MUNCIE SANITARY DISTRICT CONCERNING SECTION 4.4 SICK LEAVE BANK

WHEREAS, the Board of Sanitary Commissioners of the Muncie Sanitary District, of Muncie Indiana (the "Board") has heretofore approved and adopted a Personnel Policies Handbook with subsequent amendments, ("Handbook"), and

WHEREAS, the Handbook requires that employees exhaust personal leave time before accessing their extended sick leave banks, and

WHEREAS, certain errors in payroll, only recently discovered, resulted in overpayment of wages to some Muncie Sanitary District ("MSD") employees, and

WHEREAS, those overpayments must be repaid by the employees who received them, and

WHEREAS, the Board desires to relieve the potential financial hardship to those employees who were overpaid through no fault of their own.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SANITARY COMMISSIONERS OF THE MUNCIE SANITARY DISTRICT does hereby temporarily suspend, on a one-time basis, Section 4.4 of the Handbook, and does permit the following four affected employees, **in this specific instance only**, to utilize their Sick leave Bank in order to reimburse MSD for the accidental overpayment of wages:

1. Tim Richards
2. Dave Hisle
3. Micky Nelson
4. Mark Thompson

THIS RESOLUTION PASSED AND ADOPTED by the Board of Sanitary Commissioners of the Muncie Sanitary District, Muncie, Indiana this 17 day of March, 2016.

**BOARD OF SANITARY COMMISSIONERS
OF THE MUNCIE SANITARY DISTRICT,
MUNCIE, INDIANA**

William Smith, Board President



Michael Cline, P.E., Vice-President



Joseph Evans, Secretary

Attest:



Mark R. McKinney
Attorney for Muncie Sanitary District