

Minutes

Board Meeting of June 03, 2020

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled by virtually due to COVID -19 and NOT the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith, Joseph Evans, and Mike Cline

Department managers and staff present were: Drew Hall, Legal Counsel; Deana Cox, Financial/Billing Manager; Harvey Wright, Sewer Maintenance Superintendent; Jason Donati, Stormwater/Recycling Educator; Tim Stover MSD IT; Tamelia Moore, Working Foreman/Account Specialist

Public: Closed due to COVID-19

Consideration of Minutes: Mr. Evans moved to approve the minutes as submitted for the May 20, 2020 meeting. Mr. Cline seconded the motion. The motion was approved (3-0).

Consideration of Claims: Mr. Evans moved to approve the Register of Claims for \$470,823.40. Mr. Cline seconded the motion. The motion was approved (3-0).

Old Business:

-None-

New Business:

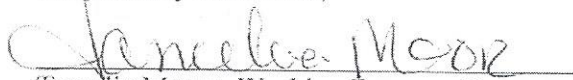
- 1. Quote opening for Zero Turn Mowers-Harvey Wright, Sewer Maintenance Superintendent.** Mr. Wright stated he is asking for two (2) new mowers to replace the old ones from 2007 and 2008 in which both are in need repairs. He provided three (3) quotes for a 60 inch and a 48 inch zero turn mowers. Mr. Wright explained one of the mowers will be smaller in order to get in between the posts and curbs. The first quote was from Roy Padgett, Small Engine in Albany, with the cost of \$20,156.00. The second quote was from John Deere Rentals Farm Equipment in Muncie, with the cost of \$16,600.00. The third quote was from Bendle Lawn Equipment in Anderson, with the cost of \$16,700.00. Mr. Wright explained all the mowers from the quotes are the same with an engine size range from 25 ½ to 27 horsepower. He also explained the money will come out of his budget. Mr. Wright asked the board to approve the lowest bid presented which was John Deere Rentals Farm Equipment of \$16,600.00. Mr. Evans asked if the mowers will be air cool or liquid which Mr. Wright stated that both mowers are air cool. Mr. Smith stated he still wants our attorney, McKinney and Malapit Law, to review the bids to make sure everyone is in compliance. Mr. Evans made a motion to approve the lowest bid from John Deere. Mr. Cline seconded the motion. The motion was approved (3-0).

2. **Resolution 2020-05, A Resolution Amending Resolution 2020-05, Amending the Terms and Conditions of Vacation Leave-Deana Cox, Financial Manager.** Mr. Smith stated that this resolution amends Resolution 2020-03 for the terms and conditions of vacation leave. Mr. Smith explained this was done because some of our necessary employees were unable to take vacation time during the Covid-19. He then asked Mrs. Cox to give further details regarding this resolution. Mrs. Cox stated this is to amend the resolution the board passed in April regarding their vacation time rolling over into their extended sick bank for any employee that had vacation time remaining. Mrs. Cox explains that any unused vacation time left will go into their next anniversary period and will not roll over into their extended sick bank. Mr. Evans moved to approve Resolution 2020-05. Mr. Cline seconded the motion. The motion was approved (3-0)
3. **Resolution 2020-06, A Resolution to provide additional compensation to workers impacted by the Coronavirus-Deana Cox, Financial Manager.** Mrs. Cox stated MSD will be providing hazardous pay for all part time and full time employees during Covid-19. She explains that depending on if the employee had worked remotely from home or in the office will determine the rate of pay one would receive. Mr. Smith states they hired an attorney, Dave Swider from Bose-McKinney & Evans LLP, that specializes on this topic to go ahead and research this and to make sure that MSD is in compliance. Mr. Smith also had Mrs. Cox contact The State Board of Accounts to make sure we would be in compliance with them as well. Mr. Cline moved to approve Resolution 2020-06. Mr. Evans seconded the motion. The motion was approved (3-0)

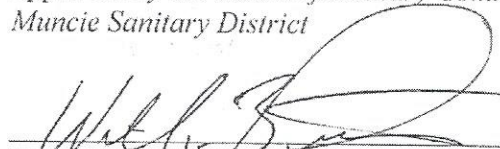
Public Comments.


There were no public comments taken.

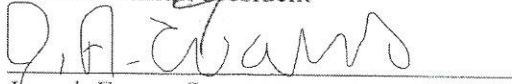
Respectfully Submitted,


Tamelia Moore, Working Foreman/Account Specialist

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*


William Smith, President


Michael Cline, P.E., Vice President


Joseph Evans, Secretary