

**Minutes
Board Meeting of February 28, 2018**

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith, Michael Cline and Joseph Evans.

Department managers and staff present were: Nikki Grigsby, District Administrator; Mark McKinney, Legal Counsel; Deborah Ervin, Financial Manager; Deana Cox, Billing Manager; Jason Donati, Stormwater/Recycling Educator and Megan Huff, Administration Office Manager.

Public: Paul Glotzbach, United Consulting; Dave Batio, J & W Construction; Paul Creasey, Bowen Engineering; Steve Nutt, Bowen Engineering; Howard McClanahan, Bowen Engineering; Floyd B., HWC Engineering; Stephanie Barber, Barber Contracting; Eboni Jones, Ball State University and Isis Nash, Ball State University.

Consideration of Minutes: Mr. Evans moved to approve the minutes as submitted for the February 14, 2018 meeting. Mr. Cline seconded the motion. The motion was approved (3-0).

Consideration of Claims: Mr. Cline moved to approve the Register of Claims for \$2,609,606.26. Mr. Evans seconded the motion. The motion was approved (3-0).

Old Business:

None.

New Business:

1. Bid Opening for 27th Street Storm Sewer Project. – John Anderson, District Engineer. Mr. Anderson opened the bids for the 27th Street Storm Sewer Project. The first bid was from J&W Construction in the amount of \$132,000.00. The second bid was from Barber Contracting in the amount of \$84,740.00. The third bid was from J.G. Case Construction in the amount of \$154,761.87. The last bid was from Culy Contracting in the amount of \$117,800.00. Mr. Anderson asked the Board to take the bids under legal advisement before deciding on a company. Mr. Cline moved to approve taking the bids for the 27th Street Storm Sewer Project under legal advisement. Mr. Evans seconded the motion. The motion was approved (3-0).

2. Amendment to the Bowen Contract. – Steve Nutt, Bowen Engineering. Mr. Nutt, Bowen Engineering, presented an amendment to the original 2016 Bowen Contract. The amendment adds five additional projects to the contract. Mr. Cline said he has read this contract, as well as our attorney, and there are no additional questions. Mr. Cline moved to approve the Amendment to the Bowen Contract. Mr. Evans seconded the motion. The motion was approved (3-0).

3. Notice to Proceed with the 2018 Bond Project. – Paul Glotzbach, United Consulting. Mr. Glotzbach, United Consulting, requested the approval of the Notice to Proceed with the 2018 Bond Project. He said the start date will be March 7, 2018 with a date of final completion set for July 1, 2019. Mr. Evans moved to approve the Notice to Proceed with the 2018 Bond Project. Mr. Cline seconded the motion. The motion was approved (3-0).

4. Partial Release of Retainage for Bowen Engineering. – Paul Glotzbach, United Consulting. Mr. Glotzbach requested approval of the Partial Release of Retainage to Bowen Engineering for the 2016

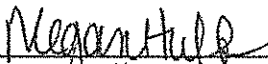
Bond Projects that have all been completed at this time. He said the five projects have been underway since 2016 and at this point they have reached substantial completion totaling about 17 million dollars. The contractor has requested partial release of retainage totaling approximately \$213,000. Mr. Cline moved to approve the Partial Release of Retainage for Bowen Engineering 2016 Bond Projects. Mr. Evans seconded the motion. The motion was approved (3-0).

5. Granting Permission for MSD Personnel and/or MSD Realtor to speak with the owner of 904 N Jefferson Street Regarding the Purchase of Property. – Nikki Grigsby, District Administrator. Ms. Grigsby requested permission to allow the MSD Realtor to speak with this home owner who is near an affected part of the Levee. Mr. Smith said we announce this type of thing at a Board meeting prior to reaching out to homeowners directly and we always like to reiterate that we do not use eminent domain. Mr. Cline moved to approve Permission for MSD Personnel and/or MSD Realtor to speak with the owner of 904 N Jefferson Street Regarding the Purchase of Property. Mr. Evans seconded the motion. The motion was approved (3-0).

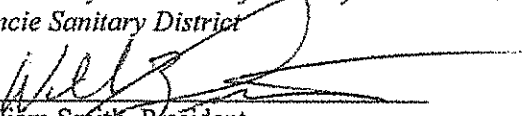
Public Comments:

There were no public comments.

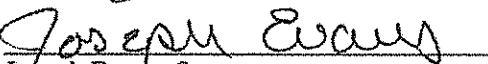
Respectfully Submitted,




Megan Huff, Administration Office Manager
*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



William Smith, President



Joseph Evans, Secretary



Michael Cline, P.E., Vice President