

Minutes

Board Meeting of December 5, 2018

THE BOARD OF SANITARY COMMISSIONERS conducted a regularly scheduled meeting in the Auditorium on the first floor of City Hall in Muncie, Indiana.

Board members present were: William Smith, Michael Cline and Joseph Evans.

Department managers and staff present were: Drew Hall, Legal Counsel; Deana Cox, Billing Manager; John Anderson, District Engineer and Megan Huff, Administration Office Manager.

Public: Dick Weigel, HWC Engineering.

Consideration of Minutes: Mr. Evans moved to approve the minutes as submitted for the November 20, 2018 meeting. Mr. Cline seconded the motion. The motion was approved (3-0).

Consideration of Claims: Mr. Cline moved to approve the Register of Claims for \$1,620,549.43. Mr. Evans seconded the motion. The motion was approved (3-0).

Old Business:

None.

New Business:

1. Resolution 2018-15, a Resolution to Transfer Funds within the MSD. – Deborah Ervin, Financial Manager. Mrs. Ervin said this Resolution is just to clean up some accounts for the years' end. She stated that there were quite a few transfers so she was not going to read each one if that was okay with the Board. Mrs. Ervin said Mr. Barlow, WPCF Superintendent wanted to make a comment regarding a transfer. Mr. Barlow said one of the transfers is the continued payback of the 2015 Blower Project. He said that was a Guaranteed Savings Project and he was to pay that money back from his budget over time. Mr. Barlow said out of their electrical budget the Plant is able to pay back \$110,000.00. Mr. Evans moved to approve Resolution 2018-15. Mr. Cline seconded the motion. The motion was approved (3-0).

2. Release of Retainage for Bowen Engineering. – Deborah Ervin, Financial Manager. Mrs. Ervin said she would like to propose a Partial Release of Retainage for \$201,609.27. She said this amount has also been approved by United Consulting. Mr. Cline moved to approve the Release of Retainage for Bowen Engineering. Mr. Evans seconded the motion. The motion was approved (3-0).

3. Emergency Project 74E-18. – John Anderson, District Engineer. Mr. Anderson said the Emergency Project took place in the Halteman Village area. He said the Camera Crew went out to check the lateral and found that part of the pipe was missing. It was been determined that part of the main could not be reached due to the missing pipe so it was declared an emergency project. Mr. Smith said thank you for the update and the photos and report that was sent. Mr. Evans moved to approve Emergency Project 74E-18. Mr. Cline seconded the motion. The motion was approved (3-0).

4. Resolution 2018-16, a Resolution Amending the 2018 Salary Resolution, 2017-22. – Nikki Grigsby, District Administrator. Ms. Grigsby asked that the 2018 Salary Resolution be amended due to a recommendation from the State Board of Accounts. She said she has spoken with the Board members individually and the attorney before making these changes. Mr. Evans moved to approve Resolution 2018-16, a Resolution Amending the 2018 Salary Resolution, 2017-22. Mr. Cline seconded the motion. The motion was approved (3-0).

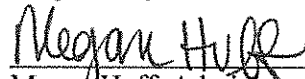
5. Resolution 2018-17, a Resolution Amending the 2019 Salary Resolution, 2018-14. – Nikki Grigsby, District Administrator. Ms. Grigsby asked that the 2019 Salary Resolution be amended due to a recommendation from the State Board of Accounts. She said she has spoken with the Board members individually and the attorney before making these changes. Mr. Evans moved to approve Resolution 2018-17, a Resolution Amending the 2019 Salary Resolution, 2018-14. Mr. Cline seconded the motion. The motion was approved (3-0).

6. Amendment to the MSD Board Meeting Schedule for 2019. – Nikki Grigsby, District Administrator. Ms. Grigsby said when this was approved the first Board meeting of 2019 was going to fall on January 9th, but due to some impacts that schedule had with the Controller's office we have changed the first meeting to January 2nd. Mr. Evans moved to approve the Amendment to the MSD Board Meeting Schedule for 2019. Mr. Cline seconded the motion. The motion was approved (3-0).

Public Comments:

There were no public comments.

Respectfully Submitted,



Megan Huff, Administration Office Manager

*Approved by the Board of Sanitary Commissioners
Muncie Sanitary District*



William Smith, President



Joseph Evans, Secretary



Michael Cline, P.E., Vice President