

**Minutes**  
**Board Meeting of December 13, 2011**

THE BOARD OF SANITARY COMMISSIONERS conducted its regularly scheduled meeting in the Muncie City Council Chambers, first floor of City Hall in Muncie, Indiana.

Board members present were: Tom Bennington, Steven D. Murphy, and Teresa L. Ford.

Department managers and staff present were: Barbara Smith, District Administrator; Peter Drumm, Legal Counsel; Deborah Ervin, Financial Manager; Tammy Branson, Sanitation.

Also present: Larry Riley, The Star Press and Christy Wauzzinski, 5716 West Jackson Street, Muncie, Indiana.

Mr. Bennington convened the Board meeting.

**Consideration of Minutes:** Ms. Ford moved to approve the Minutes as submitted for November 29, 2011. Mr. Murphy seconded. There was no discussion. The motion was approved (3-0).

**Consideration of Claims:** Mr. Murphy moved to approve the Register of Claims totaling \$385,230.92. Ms. Ford seconded. There was no discussion. The motion was approved (3-0).

**Old Business: None.**

**New Business:**

**Consider Approval of the 2012 MSD Stormwater Budget:** Mr. Murphy moved to approve the 2012 Stormwater Budget. Ms. Ford seconded. Deborah Ervin, Financial Manager, asked if there were any questions. Mr. Bennington noted that the Stormwater Budget is a partnership between the District, the County, and the Town of Yorktown. Mr. Bennington asked if there was any other discussion. There was none. The motion was approved (3-0).

**Consider Approval of the 2012 Muncie Sanitary District Revenue Budget:** Ms. Ford moved to approve the 2012 MSD Revenue Budget. Ms. Ervin commented that with the proposed Revenue Budget, the Engineering Department would be moved over to the Revenue side and the Recycling Department would be moved over to Tax Revenue, resulting in a reduction in anticipated expenditures. Mr. Bennington asked if there was any other discussion. There was none. The motion was approved (3-0).

**Consider Professional Services Agreement with GRW Engineers, Inc. for Stormwater:** Barbara Smith, District Administrator, asked the Board to approve the short term agreement with GRW Engineers for Stormwater Projects. Mr. Bennington said the District has had a contract with GRW Engineers since the Stormwater program began six years ago and that it was time to renew the agreement. Peter Drumm, legal counsel for MSD said he had reviewed the Agreement. Mr. Murphy moved to approve the Professional Services Agreement with GRW Engineers. Ms. Ford seconded. Mr. Bennington asked if there was any other discussion. There was none. The motion was approved (3-0).

**Consider Approval of Resolution Number 2011-16, a Lease-Purchase Agreement between the Muncie Sanitary District and TCF Equipment Finance, Inc.:** Mr. Bennington said this Agreement was for the purchase of the trash trucks that was approved at the last Board meeting. Mr. Murphy moved to approve Resolution Number 2011-16. Ms. Ford seconded. Mr. Drumm made comments concerning the Lease-Purchase Agreement. Mr. Bennington asked if there was any other discussion. There was none. The motion was approved (3-0).

**Consider Approval of a Contract with the Independent Contractor, Harold Dungan:** Barbara Smith made comments concerning the contract with Harold Dungan who was previously an Engineer at HNTB Corporation and is now an independent contractor. Ms. Smith said the contract would allow Mr. Dungan to assist the District with turning a Bond Anticipation Note Loan into a State Revolving Fund Loan. Ms. Ford asked the term of the contract. Ms. Smith said the contract would be for a period of 6 months and not to exceed 100 hours. Ms. Ford moved to approve the Contract. Mr. Murphy seconded. Mr. Bennington asked if there was any other discussion. The motion was approved (3-0). Larry Riley, the Start Press asked for information concerning the loan. There was discussion from Ms. Smith and Mr. Bennington explaining the details of the loan.

**Public Comments:**

There were no public comments.

Mr. Bennington announced that the December 27<sup>th</sup> meeting would be cancelled due to the Christmas holiday.

**The next Board Meeting will be Tuesday, January 10, 2012, at 5:00 pm.**

The meeting was adjourned at 5:13 pm.

Respectfully Submitted,

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Dana Abram, Utility Billing

Approved by the Board of Sanitary Commissioners  
Muncie Sanitary District

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Tom Bennington, President

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Steven D. Murphy, Vice President

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Teresa L. Ford, Secretary