

Minutes
Board Meeting of April 20, 2010

THE BOARD OF SANITARY COMMISSIONERS met in the Muncie Sanitary District administration office, first floor of City Hall in Muncie, Indiana.

Board members present were: Tom Bennington, Steven D. Murphy, and Teresa L. Ford.

Department managers and staff present were: Barbara Smith, District Administrator; Peter Drumm, Legal Counsel; John Anderson, Engineering; Tammy Branson, Sanitation.

Also present were: Tommy Loser, Indiana Films; Rob Matthers, Dellen & Dellen LLC.

Mr. Bennington called the Board meeting to order.

Mr. Bennington asked everyone to turn off cell phones and pagers. Mr. Bennington announced the first item of business as consideration of the minutes. Mr. Murphy moved to approve the minutes from April 6, 2010. Mr. Bennington seconded. Mr. Bennington asked if there was any discussion. There was none. The motion was approved (3-0).

Mr. Bennington announced consideration of the Register of Claims. Ms. Ford moved to approve the Register of Claims in the amount of \$619,946.31 and the B.A.N. Claims in the amount of \$64,933.50. Mr. Murphy seconded. Mr. Bennington asked if there was any discussion. There was none. The motion was approved (3-0).

Under new business, Mr. Bennington announced consideration of Resolution Number 2010-03, a Resolution Providing for Certain Amendments to the Personnel Policies Handbook of the Muncie Sanitary District, Adopted March 9, 2010. Barbara Smith, District Administrator, said this Resolution would provide certain amendments and clarifications to the District's Personnel Policy Handbook that the Board adopted on March 9, 2010. Mr. Murphy moved to approve Resolution Number 2010-03. Ms. Ford said one of the clarifications was an actual change concerning grandfathering. Ms. Ford seconded. Mr. Bennington asked if there was any discussion. There was none. The motion was approved (3-0).

Mr. Bennington announced the next item of consideration as the opening of the bids for nine, $\frac{3}{4}$ ton, 4x4 bio-Diesel Pick-Up Trucks. Mr. Bennington said it was his understanding that this purchase was with 100% grant money. John Anderson, Director of Engineering said the trucks were part of a grant from the Federal Highway Administration for the purchase of new vehicles to lower emissions. Mr. Anderson said nine gas-powered vehicles would be taken out of service. Mr. Anderson said four bids were received. Mr. Anderson opened and announced the bids as follows: Dellen & Dellen LLC bid \$34,424.00 for a standard 2010 cab and \$36,498.00 for a 2010 crew cab

with an alternate bid for 2011 vehicles, \$34,885.00 for a standard 2011 cab and \$38,320.00 for a 2011 crew cab; Bill McCoy Ford, Lincoln, Mercury Inc. bid \$32,696.00 for a standard cab and \$36,157.00 for a crew cab; Capital City Ford bid \$32,245.70 for a standard cab and \$35,706.70 for a crew cab; Advantage Chevrolet bid one lump sum of \$341,817.00 for 2011 vehicles. Mr. Anderson asked that the Board take the bids under advisement for review. Mr. Murphy moved to take the bids under advisement. Mr. Murphy asked Mr. Anderson to give the breakdown of the number of each type of truck requested in the specifications for the bid. Mr. Anderson said the specifications of the bid were for 4 standard cabs and 5 crew crabs. Ms. Ford seconded. Mr. Bennington asked if there was any other discussion. The motion was approved (3-0).

Mr. Bennington announced the next item of business as comments from the public. Rob Matters, Dellen & Dellen LLC, asked if all bid bonds were included in all of the bids. Mr. Anderson said that would be determined as part of the review process. Mr. Bennington said the District's legal counsel, Peter Drumm, would review the bids and determine if all of the requirements were met.

Mr. Bennington adjourned the meeting at 5:45 pm. and announced the next Board meeting as May 4th at 5:30 pm.

Respectfully Submitted,

Dana Young, Utility Billing

Approved by the Board of Sanitary Commissioners
Muncie Sanitary District

Tom Bennington, President

Steven D. Murphy, Vice President

Teresa L. Ford, Secretary